

CAFF Board Meeting, Stockholm, April 2-4, 2001

Venue: Swedish Environmental Protection Agency
Accommodation: Hotel Prize (+46 8 566 22200)

Draft Minutes

1. Introduction and adoption of Agenda

The Chair, Sune Sohlberg, welcomed participants (Appendix I) to the first CAFF Board meeting under Swedish chairmanship. He specifically welcomed new participants: Gary Edwards, Deputy Regional Director, US FWS, who will act as an interim replacement for Janet Hohn until a new US Representative is appointed; Vincent Fleming, Joint Nature Conservation Committee, UK; and Olga Palsdottir, Administrative Assistant, CAFF Secretariat.

The Chair brought greetings from Janet Hohn who will remain on the CAFF mailing list until further notice.

The Chair proposed to take Agenda item 4 before item 7. Canada asked to add an item on “Benefits of protected areas – a discussion paper” under item 13, “Any Other Business.” The agenda was thus adopted.

2. Adoption of Report from CAFF VIII, Trondheim

No comments/concerns were raised and the Report was adopted.

3. Review of Management Discussions since Trondheim

The Chair reviewed main activities related to program management since CAFF VII:

- At the encouragement of the Chair, a “core group”, composed of the Chair, Vice-chair and the Executive Secretary, held three teleconferences to discuss day-to-day management issues
- The Executive Secretary visited Stockholm in early November to meet with the new Chair and visit key institutions relevant to CAFF
- At the invitation of the Arctic Council Chair, Peter Stenlund, the Chair and Secretariat have provided input to AC’s interventions to UNEP and the European Union.

4. Invited statements by Permanent Participants and Observers

Vincent Fleming, Joint Nature Conservation Committee (JNCC), UK, briefed the meeting about relevant work of JNCC, which includes:

- Developing offshore MPAs Criteria and Selection Guidelines, especially related to seabirds;
- Assessing Environmental Impact Assessments for the offshore oil and gas industry;
- Conducting seabird surveys (a recent one is focuses on seabirds around the Faroe Islands);
- Monitoring migratory birds (wildfowl and waders) wintering in UK;
- Preparing Flyway Atlases;
- Climate change;
- Seeking to influence the EU Common Fisheries Policy, emphasising ecosystem approach and precautionary principle;
- Work on invasive species/translocation policy

He noted that UK is at the edge of range for many Arctic species (e.g., Arctic char) and so far there had not been much involvement with CAFF, but that UK/CAFF collaboration would hopefully increase.

5. Overview Report:

a) Status of work

Finland and the Secretariat informed that a first layout version has been produced and that it was sent to the CAFF National Representatives on March 20. A deadline for comments on this version was set at April 10. Finland emphasised the need to present the report at the AEPS Anniversary. Finland further observed that the report was not an end in it self, but a first step in the never ending process of updating information about the current status and trends of Arctic flora and fauna, and that, as such, it is a good quality report, combining good science with strong conservation messages.

Some participants noted that they had not received a copy before they left for this meeting. U.S. noted that due to recent changes in the Administration, some statements in the report related to oil and gas activity on the North Slope of Alaska might need clarification. Norway noted that the Norwegian Polar Institute (NPI) had done a preliminary review of the first layout version and that they had some serious concerns about it, including:

- Several previous NPI comments seem not to have been incorporated.
- The review time – i.e., for the complete report – has been extremely short
- Insufficient focus on threats to biodiversity, especially habitat fragmentation and alien invasive species.
- Insufficient focus on recent major development activities in Russia, including oil and gas development in the Pechora Delta.

Norway added that unless these concerns were dealt with in appropriate manner, Norway would have difficulty in standing behind the report. Canada and Russia noted that not all of their previous comments had been incorporated.

The Executive Secretary, who also represented the Editorial Team, noted that the Editorial Team had tried to incorporate all substantive comments as best they could, given the general nature of the report and timeline provided.

Participants were of the opinion that all efforts should be made to address the concerns raised and publish the report as planned.

Decisions:

- *The Executive Secretary will ensure that detailed comments by NPI are addressed and corrected and work with them to improve the more substantive concerns.*
- *The U.S. will check sensitive sections of the report and work with Henry Huntington on new wording.*
- *The Executive Secretary will contact the publisher, Edita, and ask for an absolute deadline for comments [this was done and the absolute deadline for comments on the first layout draft was set at April 18. Edita will then prepare a second version by April 23. Deadline for comments on the second version is May 2].*
- *Second layout version will be sent out to all countries for comments.*
- *Final approval of the report will be made based on the second version.*

b) Distribution & marketing

Options to produce a CD-ROM of the report and or putting it on the CAFF website, were discussed. Countries were positive towards wide access to the report but requested further information on various electronic options.

The Executive Secretary briefed on initial discussions with major marketing companies, such as the Natural History Book Store (NHBS) in London and UNEP's EarthBooks.

Decision: The Executive Secretary will prepare, before the next CAFF Board meeting (August 29-30, 2001), a discussion paper on various options to make the report widely accessible on the CAFF website, through a CD-ROM, etc.

c) Report recommendations.

The Chair reminded the Board of CAFF Workplan Activity 5.2 (i.e., Develop recommendations for further actions based on the information and conclusions presented in the overview report, for presentation to the Ministers in 2002), and noted that CAFF would soon need to start the process of preparing recommendations. He presented a timeline for this activity as follows:

- First draft by CAFF Board meeting on August 29-30, 2001
- Second draft to the November SAO meeting
- Third before CAFF Board meeting in spring [March] 2002

- Fourth draft to SAO meeting in April 2002

The group discussed process for preparing the recommendations, as well as their format and detail. It was proposed to make this a stand-alone document, including an executive summary in all major Arctic languages, elaborated conclusions chapter (based on all of CAFF's work), followed by a limited number of focused recommendations, which then might be seen as a basis for a new CAFF Strategic Plan (2002-2007).

IPS offered to assist with translating this document into relevant aboriginal languages.

Decision: The Chair and Secretariat will develop and circulate a draft outline of the recommendations document by July 1. All countries will comment and respond by August 15, 2001.

d) Presentation in Rovaniemi.

The Chair informed about discussions with Peter Stenlund, AC Chair, regarding press related activities in Rovaniemi. Mr. Stenlund had asked for a press release in as many Arctic languages as possible. Participants discussed various PR related activities and decided the following:

Decisions:

- *Finland will use a few minutes to present the Overview Report. The Secretariat will assist in making a short presentation.*
- *CAFF will prepare and distribute three types of documents:*
 - *Press Release for the Overview Report*
 - *CAFF Brief*
 - *Brief for SAOs and Ministers (providing answers to anticipated questions)*
- *The first two documents will be translated into all major Arctic languages (including Inuit and Saami), assisted by the CAFF National Representatives and IPS*
- *The Secretariat will prepare a draft Press Release and CAFF Brief, and circulate by April 25.*

6. Preparations for WG Chairs' meeting in Rovaniemi:

a) AEPS 10th Anniversary

The Chair called for comments on the draft agenda. Participants agreed to propose that the CAFF-related item would be titled "Conservation and sustainable use of Arctic biodiversity".

The Chair called for advice regarding the theme for his intervention at the Anniversary. One point to emphasise is that CAFF is not a protection body, but works for conservation including sustainable use.

b) Harmonisation of WG operating guidelines (Chair)

Canada asked if the idea was to have common guidelines for all the working groups. This was not thought to be the case, rather the SAOs would want to ensure that all WG guidelines were consistent with the AC Rules of Procedure.

c) Arctic Council reorganisation – Finnish proposal (Chair/All)

The Chair called for any observations he could bring to Rovaniemi. Snorri Baqldursson introduced a discussion paper he and Soffia Gudmundsdottir, Executive Secretary of PAME, had made in their personal capacity.

The meeting found it difficult and premature at this stage to provide any formal CAFF statement about the AC review process. The most important thing is that the mandate of CAFF is addressed properly in any revised structure and that enough resources are provided to deliver the necessary work. However, any AC structural changes should as a minimum avoid unnecessary disturbance to ongoing work and emphasise clear and non-overlapping mandates of WGs.

Decision: CAFF will have no formal position on AC reorganisation for the time being. The Chair will inform about CAFF discussions in Rovaniemi.

d) RIO+10 – CAFF contribution to a joint AC presentation (Chair/All)

The Chair introduced and noted that no formal document was available. The SDWG has a formal mandate from the Barrow meeting to organise this. Participants agreed that any CAFF input should be based on the Overview Report and its accompanying Recommendations Document.

Decision: Secretariat and Chair to follow this process and once AC intentions are clear, will develop an outline for a CAFF input.

7. Biodiversity Monitoring Program

- a) Status of work/summary from networks
- b) Organisation of the biodiversity monitoring work (Iceland/All)
- c) Joint meeting with AMAP Heads of Delegation, August 31, 2001.

Iceland introduced and briefed the meeting about status of work of the nine monitoring networks planned at the Reykjavik workshop in February 2000. Several networks (waders, reindeer/caribou, Arctic char, seabirds, ITEX) are showing good progress, others haven't advanced very far as yet.

Discussion focused on how to assist current networks, what message CAFF should be sending back to them, and the overall organisation of the monitoring work. It was

stressed that the CAFF/AMAP linkage to the ACIA, and future assessment work, will provide a long-term opportunity for the involved experts. The need to facilitate communication among network coordinators was also noted. Sweden informed that they are working on hosting an Arctic char workshop. With regard to networks that are not yet active, the ringed seal network will have their first meeting in November, 2001.

All countries emphasised the importance of this work and are willing to support network coordinators as best they can. However, at this point it was felt premature to establish a formal monitoring group with joint representation by AMAP. Instead a voluntary support group (composed of Sweden, Canada, JNCC and the Secretariat) will assist Iceland in coordinating this work and preparing for the joint CAFF/AMAP meeting.

Decisions:

- *CAFF will focus on assisting the current active networks in their work rather than expanding to new topics.*
- *A support group composed of the Chair, Secretariat and Canada, and JNCC, will assist Iceland in coordinating this work and responding to the networks. The AMAP Secretariat will be invited to join the group.*
 - *The support group will prepare a discussion paper on CAFF's position with respect to monitoring for the fall CAFF Board meeting (August 29-30) and the joint AMAP/CAFF meeting..*
 - *The support group will report back to the networks what CAFF/AMAP can offer in terms of long-term opportunities, e.g., through ACIA and any future assessments, how CAFF can provide support, and what CAFF cannot do.*
- *Countries will do their best to support networks, e.g., through writing support letters and hosting workshops.*
- *The monitoring issue will be handled as CAFF internal business for the time being, except that the AMAP Secretariat will be copied on the discussions.*

With respect to less active networks:

- *CAFF will wait for a report from the first meeting of the Ringed Seal Network this November*
- *Canada will try to find a goose expert to join Syroechovsky (Russia) to lead a Goose Network.*
- *Canada will discuss with his polar bear specialist about potential linkages to polar bear trend data.*

d) Arctic GLOBE Program on seasonal markers and climate change

Iceland informed about a GLOBE Program protocol being developed in Iceland with support from the U.S. Embassy in Reykjavik. The protocol will focus on seasonal markers (including migratory birds, plant phenology) and is seen as a support for the public/community element of the AC, including ACIA and the biodiversity monitoring work. The meeting supported further development of this initiative.

8. Circumpolar Seabird Working Group:

- a) Report from 7th meeting in Helsinki (USA)
- b) Priority recommendations and actions from CSWG on:
 - Bycatch Workshop (WP 2.7)
 - Harvest Report (WP 1.8)
 - Migratory Bird Workshop (WP 2.9) (USA/All)

The U.S. reported on behalf of the CSWG Chair. The CSWG proposes to prioritise their activities as follows:

- Further work on bycatch, specifically gillnet bycatch, including:
 - Development of an Arctic strategy to reduce bycatch in gillnet fisheries;
 - Encouragement of fisheries to collaborate with seabird experts on the bycatch issue;
 - preparing/updating a yearly matrix on how countries are implementing the recommendations from the Bycatch Workshop.
- With respect to migratory birds, the U.S. offers to explore the possibility of hosting a workshop in 2001-2002 to address the two first recommendations of the Migratory Bird Workshop, which were seen as too broad for CSWG's expertise.
- The Harvest Report will be completed by this spring, the 8th CSWG meeting will address recommendations of that.

Iceland noted that bycatch in gillnet fisheries was more of an orphan than longline bycatch and should be marked as a clear focus of CSWG. The meeting adopted the draft Report from the 7th CSWG meeting and agreed in principle, to its proposals. However, further clarifications were requested on how the 7th CSWG meeting had dealt with WP items 2.7-2.9, in terms of prioritising these recommendations.

Decision: The CSWG Chair, in the final report from the 7th CSWG meeting, is requested to clarify the work done with respect to WP activities 2.7-2.9, and also to mark gillnet fisheries as a clear focus of CAFF's bycatch work.

9. Status on Major CAFF Program Activities:

a) GEF – status report (Norway/Secretariat)

Norway reviewed the status of the GEF/PDF-B project, as per the last ETT and Steering Committee meetings in Helsinki, February 26-28, 2001. The project has been revised according to a lower cash budget than was originally anticipated. The cash budget is currently \$475 000 US, with 10% in reserve. With the changes in the project, the Steering Committee is confident that they have the necessary minimum budget to produce a good Project Brief. The major challenge now is to raise co-funds for the Full Project and for that there is a need for solid marketing and awareness

raising effort with the SAOs and funding agencies. The Steering Committee met with Peter Stenlund, AC Chair, in Helsinki as a first step in this awareness raising.

The U.S. noted some concerns raised by their representative at the Helsinki ETT meeting. In brief, the concerns were that Russians appear to have a subordinate role in the management of the project, there were too few representatives from the prospective study areas involved, too little time given for essential preparatory work within Russia and too much money spent on travel for westerners.

Norway explained that the project is currently in a preparatory phase and that the 2-3 model areas have not been selected yet. There is all intention to devote the majority of resources and efforts to local communities during the Full Project, but until they are identified it is difficult to involve local representatives directly.

The Chair summarised the discussion by noting that the PDF-B is basically on-track and that the main challenge now for CAFF is to assist in raising funds for the Full Project.

b) ACIA – status report

Norway reported that the ACIA process is basically on-track. Major concerns relate to lack of Russian scientists in the process and lack of indigenous input. These issues and others will be discussed at the upcoming ASC meeting in Reykjavik (April 19-21, 2001) and the planned ACIA Russian Workshop in St. Petersburg on May 28-31, 2001.

Countries reported on national plans to support the process. Most countries have now established national support groups and/or set aside funds for country work related to ACIA.

The meeting discussed reporting from the ASC. CAFF Executive Secretary felt that he is not fully equipped to report on work taking place between formal meetings as he is not regularly copied on correspondence of the ACIA Executive Committee.

The Chair summarised by noting satisfaction with the process and the CAFF representatives in the ASC. CAFF will request that the ASC Executive Committee copies all information (minutes, etc.) between formal ASC meetings to the CAFF Executive Secretary so that he can report fully to the CAFF Board.

c) CPAN – status report

Minutes from the CPAN Standing Committee meeting on September 10, 2000.

The U.S. introduced the minutes and a short update on CPAN activities from Leslie Kerr, Chair of the CPAN Standing Committee. Tasks completed include a discussion paper on recommendations from the Circumpolar Marine Workshop, and an updated CPAN map for the CAFF Overview. Tasks in progress include: the CPAN Chair is waiting for information from countries on CPAN-related website addresses to be

linked to the CAFF website; the U.S. will prepare a draft approach and timeline by end of April 2001 for creating a good CPAN website focusing on educating protected areas managers. Pending tasks include a discussion paper on the “Value of Protected Areas (Canada) [see item 13 below], and options/recommendations on possible mechanisms for reporting CPAN progress.

Decision: The minutes and status report were approved.

Review of recommendations from the CMW

Canada introduced a review paper prepared by the CPAN Standing Committee, under Canadian lead. Four recommendations were prioritised for immediate attention by CAFF and the Committee further proposed the establishment of a CAFF *ad hoc* marine advisory group.

Participants discussed these recommendations. There was a bit of confusion about the meaning of some of them (e.g., #3 “Create a compendium of and establish a circumpolar network of marine protected areas within CPAN and IUCN’s Global System”). Also, if others (e.g., # 1 “Produce circumpolar maps of marine resources, indigenous sites, ecologically sensitive sites, and marine economic zones”) were partially addressed by EPPR’s mapping project. Some countries felt that recommendation #2 (“Common geo-physical classification system”) would of high priority. Participants agreed that there was a need to clarify the recommendations further before action.

Decision: CAFF Executive Secretary will investigate what if anything EPPR and PAME are doing related to these recommendations. US will contact NOAA to find out if there is interest there to work on any of these issues. After these explorations the CAFF National Representatives will decide the further process for dealing with these recommendations.

Sacred sites – status report

IPS reported on behalf of RAIPON. Project staff has been hired, except for the Koryak region. A Russian project team meeting is planned in Moscow on April 13 and IPS will attend. A main outstanding thing is to appoint a Regional Researcher for the Koryak region. The role of IPS is to provide linkage between the Russian and Western Project Committee members, and to provide a link to the other Permanent Participants and international community relevant to the project.

Russia noted a need to strengthen the ties between RAIPON and the Ministry of Natural Resources regarding this project.

The Executive Secretary informed that the role of the CAFF Secretariat in the Project Committee was to manage the project budget, and coordinate CAFF/CPAN related input as needed.

The Chair noted that there is an interest in RAIPON to expand the project to include the Nenets and Murmansk regions and apply funds from the Barents Council.

Decision: RAIPON and the Project Committee is requested to include the Russian CAFF National Representative in all communications related to the project and invite him to attend the planning meeting in Moscow.

e) Flora Group – status report

The Chair attended the last day of the first CAFF Flora Group (FG) meeting in Uppsala, Sweden, March 26-29, and listened in on their concluding remarks.

The FG commented on the Charter and decided to revise it after further consideration within the group group. A report from the workshop is planned by the end of May.

Several project ideas were discussed, including:

- Development of the concept of “local flora” monitoring of Yurtsev
- Interaction with adjacent areas of the CAFF region.
- Development of a circumpolar list of rare and endangered mosses and lichens
- Second, enlarged and revised Atlas of Rare Vascular Plants
- The threat from alien invasive species – a potential major problem with climate warming.

The group will consider these issues further and develop proposals for CAFF, as appropriate.

Iceland asked if there was any discussion regarding identification of areas of major concern– e.g., where are the floristic hot-spots of the Arctic, are Arctic-specific habitat types threatened, edge of range species, etc.? Any such topics of major concern should be specified in the Charter.

Others noted that identification of such major issues should not necessarily discourage the FG from dealing with taxonomic questions.

Decision: The CAFF FG will be asked to identify any topics of major concern for Arctic flora conservation.

10. Coordination with other AC and Northern activities:

a) AMAP – monitoring/joint meeting in fall 2001

The Chair noted that there is already functional cooperation between CAFF and AMAP related to ACIA and Biodiversity monitoring (see Item 7). AMAP has offered their Project Directory for use by CAFF. The Executive Secretary informed that the CAFF Secretariat is already using an adapted AMAP Project Directory to compile a database on international projects in the Russian Arctic under the GEF/PDF-B project.

Norway emphasised the need for CAFF to be well prepared for the joint CAFF/AMAP meeting and to be ready to make decisions based on CAFF priorities.

Decision: The monitoring discussion paper (See Item 7) will also include issues of broad interest to CAFF/AMAP collaboration.

b) PAME – report from January meeting

Olga Palsdottir reported on behalf of PAME. The PAME WG held its meeting in Washington D.C. in early January, 2001. The meeting addressed two CAFF relevant points from the SAO Report to Ministers at Barrow:

With respect to collaboration with CAFF in the implementation process of CPAN and CMW, PAME decided to await a proposal from CAFF.

With respect to the request for AMAP, CAFF, EPPR, and PAME to report on capacity building, PAME is preparing a draft capacity building report with its further elaboration pending additional information from the SAOs and the proposed Canadian workshop on capacity building.

There was some discussion on capacity building, which has been a long-standing issue of the AC. The meeting was unsure where this work stands currently. The Executive Secretary informed that he had prepared a “two pager” before the Barrow Ministerial, listing some CAFF activities which obviously are relevant for local/community capacity building in the Arctic.

Decisions:

- *The Chair and Executive Secretary will try to “illuminate” the status of the “capacity building issue” in Rovaniemi and report back to CAFF. The Executive Secretary will circulate the “two-pager” to the National Representatives.*
- *The Executive Secretary will discuss with PAME Executive Secretary potential issues of collaboration and report back to the National Representatives.*

c) IPS-Stakeholder Seminar in Vedbæk, Denmark, 22-24 February 2001.

IPS reported that the Seminar had been very useful and positive. It was agreed that IPS has done a good job, but that there is room for structural and substantive changes to make the work more efficient. The Seminar recommended, *inter alia*, that IPS should be an integral part of the AC, and that its main purpose should be to enhance the capacity of IPOs to work with the AC.

The Chair added that he had participated in the Seminar and also at the same time had discussions with Pavel Sulyandziga regarding the Sacred Sites project.

The IPS further informed that Tove Sövnndhl-Petersen has quit her job as an Executive Secretary and that Nils-Ole Gaup is acting as an interim Secretary until a permanent replacement has been found.

d) Northern Dimension of the European Union (Chair)

The Chair informed the meeting about an input from CAFF to an intervention from AC to the 2nd Foreign Minister's Conference on the Northern Dimension in Luxemburg.

11. Adoption of operating CAFF Operating Guidelines (WP 6.1) (USA)

The Chair introduced a revised draft prepared by the US and the Secretariat. Participants made a few comments, which were incorporated into a final draft to be brought to the WG Chairs' meeting in Rovaniemi.

12. Adoption of CAFF Communication Strategy (WP 6.2) (Iceland)

Iceland reported and noted that this was a long-standing issue, which needed to be completed. No recent comments have been forthcoming.

Decision: The Communication Strategy was adopted as a guide to CAFF activities related to communication and outreach. It will be printed in a CAFF cover jointly with the CAFF Operating Guidelines and used mainly as a CAFF internal document.

13. Any Other Business

Benefits of Protected Areas in the Arctic

Canada tabled and introduced a discussion paper on the Benefits of Protected Areas in the Arctic (CAFF WP 3.3). The paper scopes out various approaches to develop a potential CAFF project on this issue. Canada asked for feedback in terms of next-steps and follow-up, including whether a steering group needs to be set up to follow this activity through.

Participants noted the importance of this work.

Decision: Countries will review the paper and report back to Canada by July 1. Feedback should focus on approach to the issue, valuation of the different scenarios proposed, and next-steps.

14. Review of Record of Decisions

The Executive Secretary distributed a summary of discussions and decisions up to Agenda Point 9 c), which were reviewed and commented.

15. Secretariat

The Chair introduced and asked countries to comment his idea of a "core group" to discuss day-to-day business (See Agenda Item 3). The meeting agreed.

The U.S. stated that they were committed to take over the Chair in 2002 and that a new U.S. National Representative would be appointed soon.

Secretariat Report and Budget

The Executive Secretary introduced the Report from the Secretariat, providing highlights of activities since CAFF VIII. The Chair noted that next time there will be a full report from the Secretariat including activities of the Chair.

The Chair asked for comments on the Budget Statement for 2000 and Prospectus for 2001. He informed that there is an expected surplus of approximately \$18,000 US for 2001.

Countries committed to the fixed contribution identified in the 2001 Prospectus. It was further decided that the anticipated surplus in 2001 will be used to cover any deficits of the Overview Project.

With respect to funding the printing of the Overview, Sweden, Finland, Norway and Canada committed to the "subscription" rates proposed. The U.S., Greenland and Iceland will investigate and report back to the Secretariat [*Note: the U.S. in an Email correspondence to the CAFF Secretariat, April 26, has committed these funds*]

Meeting Schedule and participation 2001-2002

Participants agreed to hold the next CAFF Board meeting in Stockholm, August 29-30, 2001 and the next one in early spring 2002 before the April SAO meeting - dates and venue to be decided.

The Chair informed that there may be a need to move CAFF IX into the last week of August 2002, pending final dates for the Third AC Ministerial and the Earth Summit on Sustainable Development (RIO +10).

Activity/time plan and staff (Executive Secretary)

The Executive Secretary introduced the submitted plan and added that Liubov Anissimove, who is working 75% for CAFF, would spend approximately 25% of her time on the GEF/PDF-B Project, 30% on the CAFF website, and 15% on other tasks, while Olga Palsdottir, who is working 60% for CAFF, would be working full time on administration.

Appendix I

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Appendix II

CAFF Board Meeting, Stockholm, April 2-4, 2001

Venue: Swedish Environmental Protection Agency

Accommodation: Hotel Prize (+46 8 566 22200)

Revised Draft Annotated Agenda

16. **Introduction and adoption of Agenda (Chair)**
17. **Adoption of Report from CAFF VIII, Trondheim (Chair)**
18. **Review of Management Discussions since Trondheim (Chair)**
19. **Invited statements by Permanent Participants and Observers**
Permanent Participants and Observers are invited to address the meeting
20. **Overview Report:**
 - Status of work (Finland/Secretariat)
The final draft was submitted to Edita on February 10. A layout version of the Overview will be distributed to participants ahead of the meeting (hopefully by April 20th).
 - Proofing and editing process (Finland/Secretariat)
 - Distribution and marketing of the report, including a web version (All)
 - Process for developing recommendations (Chair)
The CAFF Management meeting in Copenhagen, May 2000, decided not to include recommendations in the Overview Report itself, but develop these through a separate process for delivery at the Third AC Ministerial in 2002. This process (lead/time plan) needs to be discussed and decided.
 - Presentation of the Overview at AEPS 10th Anniversary in Rovaniemi (Chair/All)
CAFF, in consultation with the AC Secretariat, should decide on how to present the Overview Report in Rovaniemi, e.g. through a Press Release, poster session, press meeting.
21. **Preparations for WG Chairs' meeting in Rovaniemi:**
 - AEPS 10th Anniversary - CAFF preparations and presentation (other than the Overview) (Chair/All)
 - Harmonisation of WG operating guidelines (Chair)
The Secretariat will send out current draft CAFF Operating Guidelines, together with draft OPGs from other WGs.
 - Arctic Council reorganisation – Finnish proposal (Chair/All)
The Secretariat will send out a short discussion paper with some options for AC working group structure to serve as a basis for the discussion

- RIO+10 – CAFF contribution to a joint AC presentation (Chair/All)
The World Summit on Sustainable Development (RIO +10) will be held in Johannesburg, S-Africa in fall of 2002 (<http://www.un.org/rio+10/>). The AC WG Chairs meeting in Rovaniemi, April 4-5, will discuss a joint AC package to RIO+10. The meeting should discuss what the CAFF program can contribute to this joint package.
22. **Biodiversity Monitoring Program:**
- Status of work/summary from networks (Iceland/Secretariat)
Network coordinators have been requested to submit short progress reports to the CAFF Management meeting.
 - Organisation of the biodiversity monitoring work (Iceland/All)
Participants should discuss the need to formalise a steering mechanism for this CAFF activity, e.g. through a joint Standing Committee with AMAP
 - Joint meeting with AMAP Heads of Delegation, August 31, 2001.
CAFF presence and planning for this meeting, e.g. is there a need to invite Network Coordinators?
 - Arctic GLOBE Program on seasonal markers and climate change – information (Iceland/Secretariat)
23. **Circumpolar Seabird Working Group:**
- Report from 8th meeting in Helsinki (USA)
 - Priority recommendations and actions from CSWG on:
 - Bycatch Workshop (WP 2.7)
 - Harvest Report (WP 1.8)
 - Migratory Bird Workshop (WP 2.9) (USA/All)
 A report has been requested from the CSWG Chair on the last CSWG meeting in Helsinki, Finland, October 23-25, 2000, including their deliberations on the recommendations from the workshop activities listed above.
24. **Status on Major CAFF Program Activities:**
- GEF – status report (Norway/Secretariat)
 - ACIA – status report (Norway/Canada)
Preparations for the Russia ACIA Workshop in St Petersburg, May 28-31
 - CPAN – status report (USA)
Minutes from CPAN meeting in Trondheim, September 10
Discussion paper on Circumpolar Marine Workshop recommendations
 - Sacred sites – status report (RAIPON)
 - Flora Group – status report
Discussion and adoption of Flora Charter (WP 2.1)
Report from CAFF Flora Workshop in Uppsala, Sweden, 27-29 March, 2001
25. **Coordination with other AC and Northern activities:**
- AMAP – monitoring/joint meeting in fall 2001
 - PAME – report from January meeting/CAFF-PAME collaboration on marine conservation

- IPS-Stakeholder Seminar in Vedbæk, Denmark, 22-24 February 2001 (Chair)
- Northern Dimension of the European Union (Chair)

26. Adoption of operating CAFF Operating Guidelines (WP 6.1) (USA)

27. Adoption of CAFF Communication Strategy (WP 6.2) (Iceland)

28. Any Other Business

29. Review of Record of Decisions

30. Secretariat:

- Budget, report (Chair/Executive Secretary)
- Meeting Schedule and participation 2001-2002 (Chair)
- Activity/time plan and staff (Executive Secretary)

Draft Timeline:

Monday 2 April

9:00 - 12 Items 1-5

13:30 - 17:30 Items 6-7

Tuesday 3 April

09:00 – 12:30 Items 8-9

12:30 - 15:00 Break¹

15:00 - 18:00 Items 10-14

Evening: Dinner

Wednesday 4 April (closed meeting of NRs)

09:00 -11 Item 15²

¹ Participants are invited to see a new IMAX movie Davvin: the Kingdom of the midnight Sun (45 min)

² Note: Sune Sohlberg and Snorri Baldursson must leave at 11 to catch a plane to Helsinki/Rovaniemi